

Gonca Huff Studio

Piano / Cello / Music Theory

Suzuki and Traditional Instruction

goncahuff@gmail.com

256.361.6567

Studio Policy

Fees

Individual Music Lessons -

\$70 - Music Lesson (45 minutes)

Individual lessons are scheduled as desired with Ms. Huff, no make-ups.

Monthly Music Lessons (4 Lessons per Month) -

We have reduced lesson fees to those committing to ongoing monthly lessons on a fixed day and time.

\$160 – Monthly Music Lessons (45 minute each) (\$40 per lesson)

\$120 – Monthly Music Lessons (30 minute each) (\$30 per lesson)

When students enroll, they are reserving their time slot in Ms Huff's studio for the duration of their instruction. Tuition is charged by the month (4 lessons per month), payable in advance. You may cancel at any time with 30 days' notice

Note: Sometime a month will include 5 weeks for your scheduled day. There are only 4 lessons included in your monthly lesson fee.

Tuition is paid one month in advance and is due on the first lesson of the month. A \$15 late fee will be charged for payments received after the first lesson of the month. There is a one-time \$40 registration fee for new students.

Make checks payable to Gonca Huff and deliver them personally to Ms. Huff.

Tuition is non-refundable. As with University tuition, lesson tuition is payable whether the student attends or not.

Attendance and Missed Lessons

Weekly attendance of all students is expected. Student missed or canceled lessons without notice will not be made up. There will no refunds. Regular monthly students are allowed **4 make-up lessons per year** as follows

- **Illness:** You must notify me by phone no later than 10:00 AM on the day of your lesson to be eligible for a make-up lesson.
- **Other:** You must notify me by phone one week before your absence to be eligible for a make-up lesson.

If you miss more than 2 lessons in a row, you will give up your guaranteed time and date. A deposit of \$50 will hold your time slot open.

Summer Scheduling: Lesson scheduling in summer and school breaks will be flexible. Please make arrangements with Ms. Huff.

Inclement Weather: When the Tampa public schools close or cancel after school events due to inclement weather, lessons will be canceled and not made-up. Also, when inclement weather that creates hazardous driving conditions when school is not in session, lessons will be canceled and not made-up.

Teacher Cancellations: I occasionally have to cancel or reschedule lessons. These lessons will be made up or a tuition credit given at my discretion.

Tardiness

Please be on time! If a student arrives late, they will finish only their remaining lesson time and will not go into the next students' time. **Lesson will be canceled after 15 minutes.**

Materials

During the course of the year, various materials are required. Each student must have the following materials provided by the student or parent (unless otherwise specified):

- Piano / Cello / Keyboard (see Ms. Huff for rental or purchase information)
- Metronome
- Repertoire books (assigned by the teacher; provided by the student or parent)
- Mirror for cello students

Terminating Lessons

The student may terminate lessons at any time with 1 month **WRITTEN and PAID TUITION** notice.

The teacher may terminate lessons due to negative behavior, failure to practice, or failure to comply with studio etiquette.

Contact Information

Ms. Huff can be reached by phone at 256.361.6567 (Cell) or by email at goncahuff@gmail.com.

Student - Parent Agreement

I have read the studio policies and agree to adhere to these policies and payment schedule.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

Student Registration

Student Name: _____

Parent Name: _____

Address: _____

Telephone: Home _____

Work _____

Mobile _____

Email: _____